



Société Africaine de Réassurance

10th, July 2020

DEPLOYMENT AND SUPPORT FOR SCCM AT AFRICA RE

1.0 INTRODUCTION

African Reinsurance Corporation (Africa Re) is an International Financial Institution with Headquarters in Lagos (Nigeria). Africa Re has six Regional Offices in Casablanca (Morocco), Nairobi (Kenya), Abidjan (Côte d'Ivoire), Port Louis (Mauritius), Lagos (Nigeria) and Cairo (Egypt); two subsidiaries in Johannesburg (South Africa) and Cairo (Egypt) as well as a Local Office in Addis Ababa (Ethiopia) and Uganda (Kampala).

2.0 BACKGROUND

AFRICA RE wishes to deploy Microsoft System Center Configuration Manager (SCCM) to manage about five hundred network systems, both physical and virtual. All the offices of the corporation are connected through a Virtual Private Network (VPN), and the purpose of this RFP is to solicit proposals from vendors qualified to deploy and configure this solution.

3.0 OBJECTIVES & SCOPE OF WORK

African Reinsurance Corporation (Africa Re) seeks for a Vendor or Service Provider that will deploy the SCCM. The objectives amongst others are for Africa Re to use the SCCM to:

1. Maintain corporate compliance and control, while empowering employees to use devices and applications they need to be productive.
2. Use the configuration manager to provide key management capabilities around application delivery, desktop virtualization, device management, and security that would make it possible to enable productivity amidst device proliferation, while also reducing costs.
3. Use the software Update functionality of SCCM to automatically deploy and push applications and updates to the systems on the network and eliminate the need to manually install updates and applications on per user basis.
4. Ensure that users cannot install unapproved software versions except those that are available through the SCCM server software. This is to minimize the risk of users installing infected and unofficial software versions of popular tools.
5. Track its assets both Hardware and Software with the SCCM.
6. Integrate with Microsoft Intune to allow seamless management of mobile devices.

4.0 PRESENTATION OF TENDER

In order to facilitate the analysis of responses to this RFP, firms are required to prepare their proposals in accordance with the instructions outlined in this section.

Proposals should be prepared as simply as possible and should provide a straightforward, concise description of the firm's capabilities to meet the requirements of the RFP. Emphasis should be laid on accuracy, completeness and clarity of content. All parts, pages, figures and tables should be numbered and clearly labeled. The proposal should be organized into the following major sections:

Section	Title
1	Executive Summary
2	Experience of the vendor/firm
3	Technical approach and methodology
4	Work Plan
5	Organization and Staffing
6	Post Implementation Support
7	Cost Quotations (professional services fees)

Executive summary

This part of the response to the RFP should be limited to a brief narrative highlighting the firm's proposal. The summary should contain as little technical details as possible and should be oriented towards non-technical personnel. The Executive Summary should not include cost quotations.

Experience of the Contractor

Vendors must provide the following information about their company so that Africa Re can evaluate their stability and ability to support the commitments set forth in response to the RFP. Africa Re may require a firm to provide additional documentation to support and/or clarify requested information.

Approach and methodology

Vendors are to explain their understanding of the objectives of the assignment, approach to the services, methodology for providing the said services and expected output.

Work plan

The main activities of the proposed deployment of the solution should be outlined here. The work plan should be consistent with the Work and Deliverables Schedule.

Organization and Staffing

The proposed structure and composition of the vendor's team should be provided along with the list of the main disciplines of the assignment, the key expert responsible as well as proposed technical and support staff.

Post Implementation Support

A three months post implementation

Cost quotations

The vendor's cost quotations must be itemized according to the services proposed and deliverables.

5.0 QUALIFICATION CRITERIA

Vendor must be experienced in deploying the Microsoft SCCM solution

Must be Microsoft partner preferably Gold Partners with minimum of 3 years relationship

6.0 SELECTION CRITERIA

Responsiveness to the RFP and demonstrated understanding of the project

The experience of the vendor

The capability to provide the services hitch free

The Cost

7.0 CONSULTANT OR FIRM AND OTHER GENERAL REQUIREMENTS

S/N	Requirement	Response
a	How long has the vendor been in system integration business?	
b	How long has the vendor been in business carrying out such a project?	
c	State the number of employees in the vendor's firm.	
d	State the number of employees that will be devoted to the mission of this service	
e	List of Companies/clients that vendor has carried out similar assignments for.	

8.0 CLARIFICATION AND AMENDMENT OF REQUEST FOR PROPOSAL

The vendor may request for clarification through e-mail only up to three (3) business days before proposal submission date. Any e-mail request for clarification must be sent to the Corporation's address indicated below. The Corporation will respond by Email to such requests and will send copies of the response (including an explanation of the query but without identifying the source of the inquiry) to all vendors which intend to submit proposals.

Contact for clarification: icttender@africa-re.com

9.0 PROPOSAL SUBMISSION

The Proposals should be submitted through the email address tender@africa-re.com not later than July 24, 2020, and the subject of the email should read "Proposal for Implementation of SCCM". Any proposal received by Africa Re after the submission deadline shall be rejected.

10.0 AFRICA RE RIGHTS RESERVED

AFRICA RE reserves the right, in its sole discretion, to take actions deemed in AFRICA RE's best interest that may include any one or more of the following without thereby incurring any liability to the affected bidder(s) of any obligation to inform the affected bidder(s)

- Accept or Reject any or all proposals in whole or in part, at any time prior to award of Contract
- Waive any minor irregularities or informalities in a proposal
- Vary any timetable or schedule
- Suspend or modify the RFP process
- Negotiate the details of a proposal prior to contracting

11.0 OWNERSHIP AND RETURN OF PROPOSAL

All materials submitted in response to this RFP shall become the property of AFRICA RE and shall not be returned to the respondent.

For: African Reinsurance Corporation

K.E.N. AGHOGHOVIA

Deputy Managing Director/Chief Operating Officer