



African Reinsurance Corporation
Société Africaine de Réassurance

REQUEST FOR PROPOSAL

FOR

**THE SUPPLY AND INSTALLATION OF 30KVA UPS AT
19/20 AKARIGBERE CLOSE, VICTORIA, ISLAND, LAGOS.**

January 2026

Table of Contents

1.0.PROJECT BACKGROUND	3
2.0.PROJECT OBJECTIVES	3
3.0.SCOPE OF WORK	4
4.0.EVALUATION PROCESSES AND SELECTION CRITERIA	4
5.0.PRESENTATION OF TENDER	5
6.0.DURATION OF THE PROJECT	5
7.0.CLARIFICATION AND AMENDMENT OF REQUEST FOR PROPOSAL.....	5
8.0.SITE INSPECTION.....	6
9.0.PROPOSAL SUBMISSION.....	6
10.0.AFRICA RE RIGHTS RESERVED	6
11.0.OWNERSHIP AND RETURN OF PROPOSAL	7

1.0. PROJECT BACKGROUND

The African Reinsurance Corporation (Africa Re) is the leading pan-African reinsurance company and the largest reinsurer in Africa in terms of net reinsurance written premiums.

The mission of Africa Re is to foster the development of the insurance and reinsurance industry in Africa; to promote the growth of national, regional, and sub-regional underwriting and retention capacities and to support the African economic development.

With headquarters in Lagos (Nigeria), Africa Re operates through six (6) Regional Offices across Africa: Casablanca (Morocco), Abidjan (Côte d'Ivoire), Nairobi (Kenya), Lagos (Nigeria), Cairo (Egypt) and Ebene (Mauritius). Africa Re equally has one (1) Local Office in Addis Ababa (Ethiopia), one Underwriting Representative Office in Kampala, Uganda and three (3) Subsidiaries (Africa Re South Africa Limited in Johannesburg (South Africa), Africa Retakaful in Cairo (Egypt) and Africa Re Underwriting Agency Limited in Dubai (The United Arab Emirates).

The Corporation is seeking invites eligible and qualified suppliers to submit quotations for the **supply, installation, testing, and commissioning of a 30kVA Vectronic Uninterruptible Power Supply (UPS)** in accordance with the requirements set out in this RFQ. The scope of work of this project will encompass specific deliverables, as detailed in the following sections.

2.0. PROJECT OBJECTIVES

The objective of this project is to supply, install, test, and commission a 30kVA Uninterruptible Power Supply (UPS) to provide a reliable and uninterrupted backup power solution for the lift system at the residence. The UPS shall ensure continuous and safe lift operation during power outages or voltage fluctuations, thereby enhancing occupant safety, equipment protection, and operational reliability.

The system shall be installed in accordance with applicable electrical standards and manufacturer recommendations and shall include all necessary accessories, batteries, and support services to achieve full functionality and performance

3.0. SCOPE OF WORK

The successful bidder shall be responsible for the following:

- Decommissioning of the exiting 30kva UPS
- Supply of one (1) 30kVA Vectronic UPS with in-built batteries
- Delivery to 19/20 Akarigbere close, Victoria Island, Lagos
- Provision of installation materials (Cable lugs, cable tiles etc)
- Installation, testing, and commissioning
- User training and system handover
- Provision of all manuals and technical documentation

Technical Specifications (Minimum Requirements)

- UPS Capacity: 30kVA
- Brand: Vectronic
- Batteries: Inbuilt
- AC Input: 400AC, 3 Phase, 50Hz
- AC Output Voltage: 400AC, 3 Phase, 50Hz
- Battery Input: 240VDC
- Bypass: Maintenance and static bypass
- Standards Compliance: IEC / IEEE or equivalent
- Warranty: Minimum 12–24 months

4.0. EVALUATION PROCESSES AND SELECTION CRITERIA

Responses to this RFP will be evaluated and scored based on the following criteria:

- 1) *Company Profile*
- 2) *Relevant experience and track record*
- 3) *Technical approach and methodology*
- 4) *Staffing and Key personnel*
- 5) *Health, Safety & Quality Assurance*
- 6) *Cost competitiveness and transparency*
- 7) *Clarity and completeness of submission*

5.0. PRESENTATION OF TENDER

To facilitate the analysis of responses to this RFP, the responding Company is required to prepare their proposals in accordance with the instructions outlined in this section.

Company whose proposals deviate from these instructions would be considered non-responsive and may be disqualified at the discretion of Africa Re.

Proposals should be clear and comprehensive. It should provide a straightforward, concise description of the Company's capabilities to meet the requirements of the RFP and the proposal should be organized into the following major sections:

5.1. Section Title

5.1.1 Executive summary

5.1.2. Company Profile

5.1.3. Technical approach and Methodology

5.1.4. Experience and Portfolio of Similar Contracts

5.1.5. Financial Proposal: Detailed pricing structure

5.1.6. Quality Assurance, Health & Safety Policies

6.0. DURATION OF THE PROJECT

The supply and installation work, as outlined above, must be completed within **four (4) weeks** from the date of the vendor's appointment

7.0. CLARIFICATION AND AMENDMENT OF REQUEST FOR PROPOSAL

The vendors may request clarification only up to **2 days** before proposal submission date. Any request for clarification must be sent in writing by letter or email to the Africa Re's address indicated below.

Africa Re will respond by letter or email to such requests and will send written copies of the response (including an explanation of the query but without identifying the source of the inquiry) to all firms which intend to submit proposals.

Contact for clarification: Idakwo.joel@africa-re.com

8.0. SITE INSPECTION

For a site inspection, kindly contact **Engr. Joel Idakwo (+2348065593067)** for necessary arrangement.

9.0. PROPOSAL SUBMISSION

The Proposals should be submitted through the email address: tender@africa-re.com not later than **February 13th, 2026**, and the subject of the email should read:

“SUPPLY AND INSTALLATION OF A 30KVA UPS AT NO. 19/20 AKARIGBERE CLOSE, VICTORIA ISLAND, LAGOS”

Any proposal received by Africa Re after the submission deadline shall not be considered.

10.0. AFRICA RE RIGHTS RESERVED

Africa Re reserves the right, in its sole discretion, to take actions deemed in Africa Re's best interest that may include any one or more of the following without thereby incurring any liability to the affected bidder(s) of any obligation to inform the affected bidder(s):

- a. Accept or reject any or all proposals in whole or in part, at any time prior to award of Contract.
- b. Waive any minor irregularities or informalities in a proposal, or vary any timetable or schedule.
- c. Suspend or modify the RFP process or negotiate the details of a proposal prior to contracting

11.0. OWNERSHIP AND RETURN OF PROPOSAL

All materials submitted in response to this RFP shall become the property of Africa Re and shall not be returned to the respondent.

Lagos, 24th January 2026

For: African Reinsurance Corporation

**Engr. Pramaseven Coopamah
Senior Manager, Engineering and General Services**