



**AFRICAN REINSURANCE CORPORATION
SOCIETE AFRICAINE DE REASSURANCE
(AFRICA RE)**

An International Financial Institution with Headquarters in Lagos (Nigeria), five Regional Offices in Casablanca (Morocco), Nairobi (Kenya), Abidjan (Côte d'Ivoire), Port Louis (Mauritius), and Cairo (Egypt), as well as a subsidiary Company in Johannesburg (South Africa), owned by 41 member States of the African Union (AU), the African Development Bank (ADB), the IFC (International Finance Corporation), the DEG (German Development Finance Institution), the FMO (Dutch private sector financing company), PROPARCO (Subsidiary of the Agence Française de Développement) and 107 insurance and reinsurance companies,

ANNOUNCES A VACANCY FOR THE FOLLOWING POSITION: DIRECTOR OF FINANCE & ACCOUNTS

A. MAIN DUTIES

To plan, organize, control and direct all financial transactions according to the financial rules and regulations of the Corporation and provide direction for the Finance and Accounts Department.

B. KEY RESPONSIBILITIES:

- Management of the Finance and Accounts Department at Headquarters and supervision of the Regional Office Finance and Accounting Functions.
- Preparation of consolidated financial statements in line with IFRS and liaison with the external Auditors for the audit of same
- Preparation and Administration of the Corporation's annual and other budgets
- Management of the Corporation's financial resources
- Production of interpreted management information reports.
- Establishing systems of financial control for the entire Corporation.
- Preparation of the Annual Financial Statements and liaison with the External Auditors for the audit of same.
- Coordinating the interactive rating process and liaising with the rating agencies.
- Supervising the Information Technology Division
- Any other duties as may be assigned by management.

C. MINIMUM QUALIFICATIONS AND EXPERIENCE:

Applicants should hold:

- Bachelor degree in relevant field plus recognized professional qualification (in accounting and finance) with at least 15 years cognate work experience in relevant fields preferably in an international organization, 5 years of which must be at middle Management level.

Or

- Masters Degree in relevant field plus recognized professional qualification (in accounting and finance) with at least 12 years cognate work experience in relevant fields preferably in an international organization, 5 years of which must be at middle Management level.
- Proficiency in the use of computer office applications - word processing, spread sheet and presentation.

D. ADDITIONAL REQUIREMENTS FOR CANDIDATES FOR THIS POSITION:

Applicants must be:

- Nationals of member States of Africa Re;
- At least 35 and not more than 50 years old;
- Should be of high integrity and dependable;
- Should be fluent in one of the two working languages (French or English) of the Corporation. However, a good knowledge of the second language shall be an added advantage.

E. OTHER INFORMATION

Salary and other conditions of service are competitive and comparable to what is obtainable in similar organizations.

F. PROCEDURE

Applications, together with full curriculum vitae and one passport size photograph, should be sent to the following address:

**The Managing Director
African Reinsurance Corporation
Africa Re Building
Plot 1679, Karimu Kotun Street,
Victoria Island
PMB 12765
Lagos, NIGERIA**

Tel: (234 – 1) 2626660-2/2663323/618820,
Fax: 2626664/2663282

E-mail: vacancy@africa-re.com

CLOSING DATE FOR SUBMISSION OF APPLICATIONS: 31st August 2009